



VIRTUAL PROGRAM CODE OF CONDUCT

*It is the goal of the International Spy Museum that all participants in our virtual programming have a safe, supportive, and enriching learning experience. Participants are expected to follow the **Virtual Program Code of Conduct** below and interact appropriately while attending any virtual program.*

The International Spy Museum has the following expectations for SPY educators and participants:

- Treat one another with respect.
- Act and behave in a way that does not endanger, intimidate, or interfere with the participation of others.
- Participants are responsible for following instructions given by the SPY educator.

The International Spy Museum does not tolerate the following during virtual programming:

- Any form of verbal or written abuse toward the SPY educator and/or participants.
- Continuous disruption of the program verbally or in chat.
- Inappropriate behavior or actions from participants.

When a participant does not follow the Museum's Virtual Code of Conduct, we may take the following steps:

- SPY educator will redirect the participant to more appropriate behavior.
- If the behavior persists, SPY educator will remove the participant from the program.
- The SPY educator will reach out to the participant's guardian or teacher to discuss the situation.

By purchasing a virtual program on behalf of a group of participants, I agree to:

- Distribute the **Virtual Program Code of Conduct** to my participants and accept responsibility for their actions and behavior during the program.
- If my participants fail to abide by the *Virtual Program Code of Conduct*, I acknowledge that the SPY educator has the right to terminate the program early without a refund.

THANK YOU!