# SPY CAMP 2027 POLICIES

*Please note that you must agree to these terms when registering for the International Spy Museum's Spy Camp and when submitting the Spy Camp health and permission forms.*

**REFUND POLICY:**
Please note that the Spy Camp registration fee is non-refundable. We do not offer refunds due to a child's inability to attend camp. If the International Spy Museum must cancel Spy Camp due to unforeseen circumstances (i.e., global health emergency) we will provide participants with a full refund.

**EXPECTATION OF CAMPERS:**
The International Spy Museum's goal is to provide a safe and supportive environment for all Spy Camp participants. Campers are expected to follow the Code of Conduct below and to interact appropriately in a group setting. While we review this document with campers on the first day of camp, we ask that a guardian go over the Code of Conduct with their camper(s) prior to the start of Spy Camp.

## CODE OF CONDUCT

The International Spy Museum (SPY) will not tolerate any of the following:

1. Physical or verbal abuse, including pushing, hitting, and bullying.
2. Disrespect towards others and/or disruption of the program on purpose.
3. Damage to property and items that do not belong to the individual.

When a camper does not follow the Code of Conduct, SPY staff may take the following steps:

1. Staff will redirect the child to more appropriate behavior.
2. If the behavior or action persists, a discussion will take place between the camper and Camp Director to remind the child of the Code of Conduct. A parent will be notified that this discussion took place.
3. If a problem persists and the child continues to disobey the Code of Conduct, SPY reserves the right to remove the child from the program indefinitely.
4. No refunds or credits will be issued for campers who are removed from camp for violating the Code of Conduct.

The International Spy Museum reserves the right to modify, repeat, accelerate steps, or not use the outlined processes as the situation demands.

**DROP OFF/PICK UP:**
Campers may not be dropped off at Spy Camp prior to the start of check-in at 8:40 am each morning (with the exception of the first day of Camp with registration beginning at 8:30 am). Spy Camp ends promptly at 3:00 pm and all campers must be picked up no later than 3:15 pm.

**LUNCH/SNACK:**
Campers must bring their own lunch each day of Spy Camp. Campers cannot leave to go get lunch. SPY does not have a microwave, refrigerator, or utensils available for use by campers.

A snack will be provided each morning. There will be a nut- and gluten-free option for campers with those allergies (please indicate all allergies on health forms). If you would rather pack your child a specific snack, please do.

**PREVIOUS SPY CAMP RECRUITS:**
The main Spy Camp storyline and activities **do not change each year**. While we welcome recruits to return to training, they must agree not to divulge *any* of HQ's secrets to new recruits. If returning recruits intentionally leak classified information, they will be asked to leave camp, and no refunds will be given.